# VILLAGE OF IRVINGTON, NEW YORK FINANCIAL STATEMENTS AND SUPPLEMENTARY INFORMATION YEAR ENDED MAY 31, 2003 WITH INDEPENDENT AUDITORS' REPORT

# TABLE OF CONTENTS

	Page
Independent Auditors' Report	1
General Purpose Financial Statements:	
Combined Balance Sheet - All Fund Types and Account Groups Combined Statement of Revenues, Expenditures and Changes in	2
Fund Balances - All Governmental Fund Types and Expendable Trust Funds Combined Statement of Revenues, Expenditures and Changes in Fund Balances -	6
Budget and Actual - General, Special Revenue and Debt Service Funds Combined Statement of Changes in Plan Net Assets -	8
Pension Trust Funds	10
Notes to Financial Statements	11
Required Supplementary Information:	
Service Awards Programs:	20
Schedule of Funding Progress - Fire Service Awards Program - Last Six Fiscal Years Schedule of Contributions - Fire Service Awards Program - Last Six Fiscal Years	29 30
Supplementary Information - Fire Service Awards Program	31
Schedule of Funding Progress - Ambulance Service Awards Program -	01
Last Six Fiscal Years	32
Schedule of Contributions - Ambulance Service Awards Program -	
Last Six Fiscal Years	33
Supplementary Information - Ambulance Service Awards Program	34
Combining and Individual Fund Financial Statements and Schedules:	
General Fund:	
Comparative Balance Sheet	35
Comparative Statement of Revenues, Expenditures and Changes in	
Fund Balance - Budget and Actual	36
Schedule of Revenues Compared to Budget	38
Schedule of Expenditures and Other Financing Uses Compared to Budget Special Revenue Funds:	40
Combining Balance Sheet	43
Combining Statement of Revenues, Expenditures and Changes in	4.4
Fund Balances	44
Combining Statement of Revenues, Expenditures and Changes in Fund Balances - Budget and Actual	45
Water Fund:	40
Comparative Balance Sheet	47
Comparative Statement of Revenues, Expenditures and Changes in	
Fund Balance - Budget and Actual	48
Public Library Fund:	
Comparative Balance Sheet	50
Comparative Statement of Revenues, Expenditures and Changes in	
Fund Balance - Budget and Actual	51
Sewer Fund:	
Comparative Balance Sheet	53
Comparative Statement of Revenues, Expenditures and Changes in Fund Balance - Budget and Actual	54

# TABLE OF CONTENTS (Concluded)

	_ Page
Debt Service Fund:	
Comparative Balance Sheet	56
Comparative Statement of Revenues, Expenditures and Changes in	
Fund Balance - Budget and Actual	57
Capital Projects Fund:	
Comparative Balance Sheet	59
Comparative Statement of Revenues, Expenditures and	
Changes in Fund Balance	60
Project-Length Schedule	61
Fiduciary Funds - Trust and Agency Funds:	
Combining Balance Sheet	63
Comparative Statement of Revenues, Expenditures and Changes in	
Fund Balance - Expendable Trust Fund	65
Combining Statement of Changes in Plan Net Assets -	
Pension Trust Funds	66

#### INDEPENDENT AUDITORS' REPORT

To the Honorable Mayor and Board of Trustees of the Village of Irvington, New York:

We have audited the general purpose financial statements of the Village of Irvington, New York as of and for the year ended May 31, 2003 as listed in the accompanying table of contents. These general purpose financial statements are the responsibility of the Village's management. Our responsibility is to express an opinion on these general purpose financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the general purpose financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the general purpose financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the general purpose financial statements referred to above present fairly, in all material respects, the financial position of the Village of Irvington, New York at May 31, 2003 and the results of its operations for the year then ended, in conformity with accounting principles generally accepted in the United States of America.

Our audit was made for the purpose of forming an opinion on the general purpose financial statements taken as a whole. The accompanying financial information listed as combining and individual fund financial statements and schedules in the table of contents is presented for purposes of additional analysis and is not a required part of the general purpose financial statements of the Village of Irvington, New York. Such information has been subjected to the auditing procedures applied in the audit of the general purpose financial statements and, in our opinion, is fairly presented in all material respects in relation to the general purpose financial statements taken as whole.

June 20, 2003

COMBINED BALANCE SHEET ALL FUND TYPES AND ACCOUNT GROUPS MAY 31, 2003 (With Comparative Totals for 2002)

	Governmental Funds									
	General	Special Revenue	Debt Service	Capital Projects						
<u>ASSETS</u>										
Cash and Equivalents	\$ 1,010,545	\$ 100	\$ -	\$ -						
Investments	31,585			4,150						
Taxes Receivable, net of allowance for uncollectible taxes	40,413		<u>-</u> _							
Other Receivables: Accounts Water and sewer rents Due from other governments State and Federal aid Due from other funds Loans	63,783 - 375,000 64,201 189,870 - 692,854	132,634 11,675 - 165,124 - 309,433	321,628 - 321,628	535,932 - - 215,245 751,177						
Prepaid Expenditures	74,756	4,965								
Fixed Assets										
Amount Available in Debt Service Fund										
Amount to be Provided for General Long-Term Debt										
Total Assets	\$ 1,850,153	\$ 314,498	\$ 321,628	\$ 755,327						

COMBINED BALANCE SHEET (Continued)
ALL FUND TYPES AND ACCOUNT GROUPS
MAY 31, 2003
(With Comparative Totals for 2002)

	Governmental Funds							
		General		Special Revenue		Debt Service	Capital Projects	
LIABILITIES, EQUITY AND OTHER CREDITS	Ĺ							
Liabilities:								
Accounts payable	\$	234,885	\$	158,719	\$	38,180	\$	508,252
Accrued liabilities		-		-		6,264		-
Retainages payable		-		-		-		38,130
Employee payroll deductions Deposits payable		-		-		-		-
Due to other funds		-		4,099		-		- 1,062,715
Due to other governments		507		107		_		1,002,713
Deferred revenues		153,385		-		_		_
Deferred tax revenues		37,649		_		_		_
Tax anticipation note payable		1,000,000		_		_		_
Revenue anticipation note payable		-		_		_		_
Bond anticipation notes payable		-		-		_		4,506,500
Bond interest and matured bonds payable		-		_		_		, , , , <u>-</u>
Bonds payable		-		-		_		_
Due to retirement systems		-		-		-		-
Compensated absences								
Total Liabilities		1,426,426	_	162,925		44,444		6,115,597
Equity and Other Credits:								
Investment in general fixed assets		-		-		-		-
Fund balances (deficits):								
Reserved for debt service		-		-		277,184		-
Reserved for long-term receivables				-		-		215,245
Reserved for prepaid expenditures		74,756		4,965		-		-
Reserved for encumbrances		12,101		-		-		-
Reserved for trusts		-		-		-		-
Reserved for employees' pension benefits		-		-		-		-
Unreserved: Designated for subsequent year's								
expenditures				10,900				
Undesignated		336,870		135,708		<u>-</u>		- (5,575,515)
ondosignated	-	330,070		100,700				(0,070,010)
Total Equity and Other Credits		423,727		151,573		277,184		(5,360,270)
Total Liabilities, Equity and Other Credits	\$	1,850,153	\$	314,498	\$	321,628	\$	755,327

Fiduciary Funds	Account	: Groups	Totals (Memorandum Only)					
Trust and Agency	General Fixed Assets	General Long-Term Debt	2003	2002				
\$ 4,584	\$ -	\$ -	\$ 1,015,229	\$ 38,080				
469,536			505,271	1,940,368				
			40,413	45,020				
21,962 -	- -	-	85,745 132,634	60,181 112,467				
-	-	-	922,607 64,201	596,762				
390,192	<u> </u>	<u> </u>	1,066,814 215,245	5,611,824 221,424				
412,154	<u> </u>		2,487,246	6,602,658				
	<u>-</u>		79,721	119,172				
	11,353,139		11,353,139	10,093,024				
		277,184	277,184	36,127				
		5,882,796	5,882,796	6,963,997				
\$ 886,274	\$ 11,353,139	\$ 6,159,980	\$ 21,640,999	\$ 25,838,446				

(Continued)

F	Fiduciary Funds	 Account	Gro	•	Totals (Memorandum Only)				
	Trust and Agency	 General Fixed Assets		General ₋ong-Term Debt		2003		2002	
\$	25,456	\$ - -	\$	-	\$	965,492 6,264	\$	595,694 7,011	
	_	_		_		38,130		39,498	
	40,008	_		_		40,008		32,067	
	124,639	-		-		124,639		26,303	
	_	-		-		1,066,814		5,611,824	
	-	-		-		614		492	
	-	-		-		153,385		159,117	
	-	-		-		37,649		30,835	
	-					1,000,000		1,000,000	
	-	-		-	-			550,000	
	-	-		-	4,506,500			3,000,000	
	-	-		-		-		592	
	-	-		6,118,200		6,118,200		6,988,000	
	-	-		36,275		36,275		9,919	
		 		5,505	_	5,505		12,124	
	190,103	 		6,159,980		14,099,475		18,063,476	
	-	11,353,139		-		11,353,139		10,093,024	
						277,184		36,127	
	-	-		-		217,10 <del>4</del> 215,245		221,424	
	_	_		-		79,721		119,172	
	_	_		_		12,101		17,409	
	129,843	_		_		129,843		127,447	
	566,328	-		-		566,328		475,478	
	_	_		_		10,900		530,000	
	_	 		-		(5,102,937)		(3,845,111)	
	696,171	 11,353,139		<u>-</u> .		7,541,524		7,774,970	
\$	886,274	\$ 11,353,139	\$	6,159,980	\$	21,640,999	\$	25,838,446	

# COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES ALL GOVERNMENTAL FUND TYPES AND EXPENDABLE TRUST FUNDS YEAR ENDED MAY 31, 2003

(With Comparative Totals for 2002)

	Governmental Funds							
	-			Special	Debt			Capital
5		General		Revenue		Service		Projects
Revenues:	Φ	7 200 452	Φ.		Φ		<b>ው</b>	
Real property taxes Other tax items	\$	7,300,453	\$	-	\$	-	\$	-
Non-property taxes		73,360 794,392		<u>-</u>		-		-
Departmental income		766,500		896,885		_		_
Use of money and property		103,303		-		1,210		_
Licenses and permits		167,733		_		1,210		_
Fines and forfeitures		107,403		_		_		_
Sale of property and compensation for loss		40,356		_		_		_
State aid		359,174		_		_		181,025
Federal aid		40,109		_		_		124,000
Miscellaneous		10,926		8,514				12,032
Total Revenues		9,763,709		905,399		1,210		317,057
Expenditures:								
Current:								
General government support		1,637,576		30,467		-		-
Public safety		2,425,741		-		-		-
Health		2,692		-		-		-
Transportation		896,558		-		-		-
Culture and recreation		1,447,837		498,852		-		-
Home and community services		785,267		782,071		-		-
Employee benefits		1,505,663		128,147		-		-
Debt Service:						869,800		
Principal Interest		21,018		-		306,530		-
Capital Outlay		21,010		_		300,330		1,232,113
		0.700.050		4 400 507		4 470 000		
Total Expenditures		8,722,352		1,439,537		1,176,330		1,232,113
Excess (Deficiency) of Revenues								
Over Expenditures		1,041,357		(534,138)		(1,175,120)		(915,056)
Other Financing Sources (Uses):								
Proceeds from serial bonds		-		-		-		-
Operating transfers in		-		760,350		1,516,177		116,832
Operating transfers out		(1,655,488)		(394,309)		(100,000)		(247,412)
Total Other Financing Sources (Uses)		(1,655,488)		366,041		1,416,177		(130,580)
Excess (Deficiency) of Revenues and								
Other Sources Over Expenditures				(400				(4.645.55
and Other Uses		(614,131)		(168,097)		241,057		(1,045,636)
Fund Balances (Deficits) - Beginning of Year		1,037,858		319,670		36,127	_	(4,314,634)
Fund Balances (Deficits) - End of Year	\$	423,727	\$	151,573	\$	277,184	\$	(5,360,270)

F	iduciary Funds		To (Memorar	tals	ı Only)			
F	pendable		(IVICITIOIAI)	iduii	i Offig)			
_	Trust		2003		2002			
_		_		_				
\$	-	\$	7,300,453	\$	6,657,294			
	-		73,360		48,874			
	-		794,392		773,295			
	-		1,663,385		1,531,039			
	-		104,513		165,253			
	-		167,733 107,403		133,403 106,495			
	-		40,356		23,651			
	_		540,199		268,408			
	- -		164,109		3,746			
	38,740		70,212		59,111			
		-			·			
	38,740		11,026,115		9,770,569			
	-		1,668,043		1,637,460			
	-		2,425,741		2,408,264			
	-		2,692		2,507			
	-		896,558		807,146			
	35,994		1,982,683		1,906,865			
	4 200		1,567,338		1,371,552			
	4,200		1,638,010		1,425,890			
	-		869,800		365,000			
	-		327,548		249,476			
	-		1,232,113		5,133,380			
	40,194		12,610,526		15,307,540			
	(1,454)		(1,584,411)		(5,536,971)			
	(1,121)		(1,001,111)		(=,==,=,=,=,			
	-		-		4,818,000			
	3,850		2,397,209		2,253,252			
			(2,397,209)		(2,253,252)			
	3,850				4,818,000			
	2,396		(1,584,411)		(718,971)			
	127,447		(2,793,532)		(2,074,561)			
\$	129,843	\$	(4,377,943)	\$	(2,793,532)			

COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES - BUDGET AND ACTUAL GENERAL, SPECIAL REVENUE AND DEBT SERVICE FUNDS YEAR ENDED MAY 31, 2003

		Ge	eneral Fund				Special Revenue Fu				ınds	
				١	/ariance		·			,	Variance	
	Revised			F	avorable		Revised			Favorable		
	Budget		Actual	(Ur	nfavorable)		Budget		Actual	(U	nfavorable)	
Revenues:				_								
Real property taxes	\$ 7,297,941	\$	7,300,453	\$	2,512	\$	-	\$	-	\$	-	
Other tax items	73,000		73,360		360		-		-		-	
Non-property taxes	760,000		794,392		34,392		4 000 000		-		(425 204)	
Departmental income	799,913		766,500		(33,413)		1,032,086		896,885		(135,201)	
Use of money and property	98,000		103,303 167,733		5,303		7,259		-		(7,259)	
Licenses and permits Fines and forfeitures	170,300 100,000		107,733		(2,567) 7,403		-		-		-	
Sale of property and compensation			107,403		7,403		-		-		-	
for loss	39,000		40,356		1,356		-		-		-	
State aid	323,278		359,174		35,896		-		-		-	
Federal aid	29,000		40,109		11,109		-		-		-	
Miscellaneous	1,000		10,926		9,926		9,100		8,514		(586)	
Total Revenues	9,691,432		9,763,709		72,277		1,048,445		905,399		(143,046)	
Expenditures:												
Current:												
General government support	1,812,707		1,637,576		175,131		28,000		30,467		(2,467)	
Public safety	2,421,015		2,425,741		(4,726)		-		-		-	
Health	2,500		2,692		(192)		-		-		-	
Transportation	852,770		896,558		(43,788)		-		-		-	
Culture and recreation	1,314,454		1,447,837		(133,383)		524,000		498,852		25,148	
Home and community services	773,682		785,267		(11,585)		735,543		782,071		(46,528)	
Employee benefits	1,491,900		1,505,663		(13,763)		143,550		128,147		15,403	
Debt Service:												
Principal	-		-		-		-		-		-	
Interest			21,018		(21,018)	_						
Total Expenditures	8,669,028		8,722,352		(53,324)		1,431,093		1,439,537		(8,444)	
Excess (Deficiency) of Revenues												
Over Expenditures	1,022,404		1,041,357		18,953		(382,648)		(534,138)		(151,490)	
Other Financing Sources (Uses):												
Operating transfers in	-		-		-		760,350		760,350		-	
Operating transfers out	(1,649,970)		(1,655,488)		(5,518)		(387,545)		(394,309)		(6,764)	
Total Other Financing												
Sources (Uses)	(1,649,970)		(1,655,488)		(5,518)		372,805		366,041		(6,764)	
Excess (Deficiency) of Revenues and Other Sources Over Expenditures and Other Uses	(627,566)		(614,131)		13,435		(9,843)		(168,097)		(158,254)	
Fund Balances - Beginning												
of Year	627,566		1,037,858		410,292		9,843		319,670		309,827	
Fund Balances - End of Year	\$ -	\$	423,727	\$	423,727	\$		\$	151,573	\$	151,573	

		Deb	t Service Fund			Tota	vnly) Variance			
_	Revised Budget		Actual	F	Variance avorable nfavorable)	Revised Budget				
\$	25,000	\$	- - - 1,210 - -	\$	- - - (23,790) - -	\$ 7,297,941 73,000 760,000 1,831,999 130,259 170,300 100,000	\$	7,300,453 73,360 794,392 1,663,385 104,513 167,733 107,403	\$	2,512 360 34,392 (168,614) (25,746) (2,567) 7,403
	- - -		- - -		- - - -	39,000 323,278 29,000 10,100		40,356 359,174 40,109 19,440		1,356 35,896 11,109 9,340
	25,000		1,210		(23,790)	 10,764,877		10,670,318		(94,559)
	-		-		_	1,840,707		1,668,043		172,664
	-		-		-	2,421,015		2,425,741		(4,726)
	-		-		-	2,500 852,770		2,692 896,558		(192) (43,788)
	-		-		_	1,838,454		1,946,689		(108,235)
	-		-		-	1,509,225		1,567,338		(58,113)
	-		-		-	1,635,450		1,633,810		1,640
	869,800 323,965		869,800 306,530		- 17,435	 869,800 323,965		869,800 327,548		(3,583)
	1,193,765		1,176,330		17,435	 11,293,886		11,338,219		(44,333)
	(1,168,765)		(1,175,120)		(6,355)	 (529,009)		(667,901)		(138,892)
	1,268,765		1,516,177		247,412	2,029,115		2,276,527		247,412
_	(100,000)		(100,000)		-	 (2,137,515)	_	(2,149,797)		(12,282)
	1,168,765		1,416,177		247,412	 (108,400)		126,730		235,130
	-		241,057		241,057	(637,409)		(541,171)		96,238
			36,127		36,127	637,409		1,393,655		756,246
\$		\$	277,184	\$	277,184	\$ <u> </u>	\$	852,484	\$	852,484

# COMBINED STATEMENT OF CHANGES IN PLAN NET ASSETS FIDUCIARY FUNDS - PENSION TRUST FUNDS YEARS ENDED MAY 31, 2003 AND 2002

	 2003	 2002
Additions: Investment income Pension contributions	\$ 27,893 96,792	\$ 28,433 50,000
Total Additions	 124,685	 78,433
Deductions: Pension benefits Administrative costs	23,447 10,388	20,631 14,236
Total Deductions	33,835	34,867
Net Increase in Plan Assets	90,850	43,566
Net Assets Held in Trust for Pension Benefits - Beginning of Year	 475,478	 431,912
Net Assets Held in Trust for Pension Benefits - End of Year	\$ 566,328	\$ 475,478

#### **Note 1 - Summary of Significant Accounting Policies**

The Village of Irvington, New York was incorporated in 1872 and operates in accordance with Village Law and the various other applicable laws of the State of New York. The Village Board of Trustees is the legislative body responsible for overall operation. The Village Administrator serves as the chief administrative officer and the Village Treasurer serves as the chief financial officer. The Village provides the following services to its residents: public safety, health, transportation, culture and recreation, home and community services and general and administrative support.

The accounting policies of the Village of Irvington, New York conform to generally accepted accounting principles as applicable to governmental units and the Uniform System of Accounts as prescribed by the State of New York. The Governmental Accounting Standards Board (GASB) is the accepted standard setting body for establishing governmental accounting and financial reporting principles. The following is a summary of the Village's more significant accounting policies:

## A. Financial Reporting Entity

The financial reporting entity consists of a) the primary government which is the Village of Irvington, b) organizations for which the Village is financially accountable and c) other organizations for which the nature and significance of their relationship with the Village are such that exclusion would cause the reporting entity's financial statements to be misleading or incomplete as set forth in GASB Statement No. 14.

In evaluating how to define the Village, for financial reporting purposes, management has considered all potential component units. The decision to include a potential component unit in the Village's reporting entity was made by applying the criteria set forth in GASB Statement No. 14, including legal standing, fiscal dependency and financial accountability. Based upon the application of these criteria, there are no other entities which would be included in the financial statements.

#### B. Basis of Presentation

The accounts of the Village are organized and operated on the basis of funds and account groups. A fund is an independent fiscal and accounting entity with a self-balancing set of accounts which comprise its assets, liabilities, fund balances, revenues and expenditures/expenses. Fund accounting segregates funds according to their intended purpose and is used to aid management in demonstrating compliance with finance related legal and contractual provisions. The Village maintains the minimum number of funds consistent with legal and managerial requirements. Account groups are a reporting device to account for certain assets and liabilities of governmental funds not recorded directly in those funds. The Village's resources are reflected in the financial statements in seven generic fund types within two broad fund categories, as well as two account groups, in accordance with generally accepted accounting principles as follows:

#### 1. Fund Categories

a. <u>Governmental Funds</u> - Governmental Funds are those through which most general government functions are financed. The acquisition, use and balances of expendable financial resources and the related liabilities are accounted for through governmental funds.

General Fund - The General Fund constitutes the primary operating fund of the Village in that it includes all revenues and expenditures not required by law to be accounted for in other funds.

Special Revenue Funds - Special revenue funds are established to account for the proceeds of specific revenue sources (other than expendable trusts, pension trusts or capital projects) that are legally restricted to expenditures for certain defined purposes. The special revenue funds of the Village are as follows:

Water Fund - The Water Fund is used to record the water utility operations of the Village which renders services on a user charge basis to the general public.

Public Library Fund - The Public Library Fund is used to account for the activities of the Village's Public Library.

Sewer Fund - The Sewer Fund is used to account for the activities of the Village's sewer operations.

Debt Service Fund - The Debt Service Fund is provided to account for the accumulation of resources to be used for the redemption of principal and interest on general long-term debt.

Capital Projects Fund - The Capital Projects Fund is utilized to account for financial resources to be used for the acquisition or construction of major capital facilities.

b. <u>Fiduciary Funds</u> - Fiduciary Funds are used to account for assets held by the Village in a trustee or custodial capacity. Fiduciary funds include Expendable Trust, Pension Trusts and Agency funds. The Expendable Trust Fund accounts for assets held by the Village in accordance with terms of a trust agreement. The Pension Trust Fund accounts for the Village's Fire and Ambulance Service Awards Programs. The Agency Fund accounts for assets held by the Village on behalf of others.

#### 2. Account Groups

Account groups are used to establish accounting control and accountability for the Village's general fixed assets and general long-term debt.

General Fixed Assets Account Group - This account group is established to account for all fixed assets.

General Long-Term Debt Account Group - This account group is established to account for all long-term obligations.

# C. Measurement Focus/Basis of Accounting

The accounting and financial reporting treatment applied to a fund is determined by its measurement focus. Governmental fund types and expendable trust funds are presented using the flow of current financial resources measurement focus. With this measurement focus, only current assets and current liabilities are generally included on the balance sheets. Operating statements present increases (revenues and other financing sources) and decreases (expenditures and other financing uses) in net current assets. The reported unreserved fund balance is a measure of "available spendable resources".

The Pension Trust Funds are accounted for on the flow of economic resources measurement focus. This measurement focus emphasizes the determination of net income. With this measurement focus, all assets and liabilities (whether current or non-current) associated with the operation of these funds are included on the balance sheet. Pension trust fund operating statements present increases (revenues) and decreases (expenses) in net total assets.

The Agency Fund is custodial in nature and does not measure results of operations or have a measurement focus.

The modified accrual basis of accounting is followed in the governmental fund types, expendable trust and agency funds. Under the modified accrual basis of accounting, revenues are recorded in the accounting period in which they are "measurable" and "available" to finance current operations. "Measurable" means the amount of the transaction can be determined and "available" means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. GASB has specified the principles to be used in the recognition of real property tax revenue. These principles provide that real property taxes be recognized as revenue only when received in cash during the current period or soon enough thereafter to be "available" to meet the obligations of the current period. The term "available" has been limited to a period not to exceed sixty days subsequent to the end of the fiscal year unless unusual circumstances are present. one year availability period is used for revenue recognition for all other governmental and expendable trust fund revenues. Revenues susceptible to accrual include real property taxes, services to other governments and intergovernmental revenues. Permits, fees and other similar revenues are not susceptible to accrual because generally they are not measurable until they are received in cash. If expenditures are the prime factor for determining eligibility, revenues from Federal and State grants are accrued when the expenditure is made.

Expenditures, under the modified accrual basis, are generally recognized when the related fund liability is incurred. Exceptions to this general rule are (1) unmatured principal and interest on general long-term debt which is recognized when due, (2) interest on short-term debt which is recognized as an expenditure when due, (3) certain payments to employee retirement systems which are recognized as an expenditure when due and (4) compensated absences which are charged as an expenditure when paid and recorded in the General Long-Term Debt Account Group.

The accrual basis of accounting is followed in the Pension Trust Funds. Under the accrual basis of accounting, revenues are recognized when earned and expenses are recorded at the time liabilities are incurred. Employer contributions are recognized when due and the Village has made a formal commitment to provide contributions. Benefits and refunds are recognized when due and payable in accordance with terms of the plan.

#### D. Budgetary Data

The Village generally follows the procedures enumerated below in establishing the budgetary data reflected in the financial statements:

- a) On or before March 20th, the budget officer submits to the Board of Trustees a tentative operating budget for the fiscal year commencing the following June 1st. The tentative budget includes proposed expenditures and the means of financing.
- b) The Board of Trustees, on or before March 31st, meets to discuss and review the tentative budget.
- c) The Board of Trustees conducts a public hearing on the tentative budget to obtain taxpayer comments on or before April 15th.
- d) After the public hearing and on or before May 1st, the Trustees meet to consider and adopt the budget.
- e) Formal budgetary integration is employed during the year as a management control device for the General, Special Revenue and Debt Service funds.
- f) Budgets for the General, Special Revenue and Debt Service funds are legally adopted annually on a basis consistent with generally accepted accounting principles. The Capital Projects Fund is budgeted on a project basis. An annual budget is not legally adopted by the Board for the Fiduciary funds.
- g) The Village Board of Trustees has established legal control of the budget at the function level of expenditures. Transfers between appropriation accounts, at the function level, require approval by the Board of Trustees. Any modification to appropriations resulting from increases in revenue estimates or supplemental reserve appropriations also require a majority vote by the Board.
- h) Appropriations in General, Special Revenue and Debt Service funds lapse at the end of the fiscal year, except that outstanding encumbrances are reappropriated in the succeeding year.

Budgeted amounts are as originally adopted, or as amended by the Board of Trustees. Individual amendments for the current year were not material in relation to the original appropriations which were amended.

#### E. Encumbrances

Encumbrance accounting, under which purchase orders, contracts and other commitments for the expenditure of monies are recorded in order to reserve applicable appropriations, is generally employed as an extension of formal budgetary integration in the General and Special Revenue funds. Encumbrances outstanding at year-end are reported as reservations of fund balance since they do not constitute expenditures or liabilities.

#### F. Assets, Liabilities and Fund Balances

**Cash and Equivalents** - Cash and equivalents consist of funds deposited in demand deposit accounts, time deposit accounts and certificates of deposit with original maturities of less than three months.

The Village's investment policies are governed by State statutes. The Village has adopted its own written investment policy which provides for the deposit of funds in FDIC insured commercial banks or trust companies located within the State. The Village is authorized to use demand deposit accounts, time deposit accounts and certificates of deposit. Permissible investments include obligations of the U.S. Treasury, U.S. Agencies, repurchase agreements and obligations of New York State or its political subdivisions.

Collateral is required for demand deposit accounts, time deposit accounts and certificates of deposit at 100% of all deposits not covered by Federal deposit insurance. The Village has entered into custodial agreements with the various banks which hold their deposits. These agreements authorize the obligations that may be pledged as collateral. Such obligations include, among other instruments, obligations of the United States and its agencies and obligations of the State and its municipal and school district subdivisions.

**Investments** - All investments are stated at amortized cost, which approximates fair value.

**Taxes Receivable** - Real property taxes attach as an enforceable lien on real property as of June 1st and are levied and payable in two installments due in June and December. The Village has the responsibility for the billing and collection of its own taxes.

**Other Receivables** - Other receivables include amounts due from other governments and individuals for services provided by the Village. Receivables are recorded and revenues recognized as earned or as specific program expenditures/expenses are incurred.

**Due From/To Other Funds** - During the course of its operations, the Village has numerous transactions between funds to finance operations, provide services and construct assets. To the extent that certain transactions between funds had not been paid or received as of May 31, 2003, balances of interfund amounts receivable or payable have been recorded.

**Loans** - Loans receivable consist of an amount advanced to a developer for construction of condominium units. The loan bears interest at 6.85% and is payable in monthly installments through March 2038.

**Inventories** - There are no inventory values presented in the balance sheets of the respective funds of the Village. Purchases of inventoriable items at various locations are recorded as expenditures at the time of purchase and year-end balances at these locations are not material.

**Prepaid Expenditures** - Prepaid expenditures consist of insurance and other costs which have been satisfied prior to the end of the fiscal year, but represent items which have been provided for in the subsequent year's budget and will benefit such periods. Reported amounts are equally offset by a reservation of fund balance which indicates that these amounts do not constitute "available spendable resources" even though they are a component of current assets.

**Fixed Assets** - Fixed assets used in governmental fund type operations (general fixed assets) are accounted for in the General Fixed Assets Account Group, rather than in governmental funds and are valued at historical cost or estimated historical cost if actual cost is not available. Donated assets are recorded at their fair market value on the date donated. No provision for depreciation is made on general fixed assets. Interest incurred during construction is not capitalized on general fixed assets. Public domain ("infrastructure") general fixed assets consisting of certain improvements other than buildings including roads, bridges, curbs and gutters, streets and sidewalks, drainage systems and lighting systems are excluded from general fixed assets since such items are immovable and are of value only to the Village.

The cost of normal maintenance and repairs that do not add to the value of the asset or materially extend asset lives are not included in the General Fixed Assets Account Group.

**Deferred Revenues** - Deferred revenues are those where asset recognition criteria have been met, but for which revenue recognition criteria have not been met. The Village has reported deferred revenues of \$153,385 for departmental revenues received in advance and deferred tax revenues of \$37,649 in the General Fund. Such amounts have been deemed to be measurable but not "available" pursuant to generally accepted accounting principles.

**Long-Term Obligations** - The Village records long-term debt of governmental funds at face value in the General Long-Term Debt Account Group. Certain other governmental fund obligations not expected to be financed with current available financial resources are also reported in the General Long-Term Debt Account Group.

Compensated Absences - Vested or accumulated sick leave of governmental funds that is expected to be liquidated with expendable available financial resources is reported as an expenditure and a fund liability of the respective fund that will pay it. Amounts of vested or accumulated sick leave of governmental funds that are not expected to be liquidated with expendable available financial resources are reported in the General Long-Term Debt Account Group. No expenditure is reported for these amounts. In accordance with the provisions of GASB's Statement No. 16, Accounting for Compensated Absences, no liability is recorded for non-vesting accumulating rights to receive sick pay benefits. The liability for compensated absences includes salary related payments, where applicable.

**Fund Balances** - Reserves and Designations - Portions of fund balance are segregated for future use and are therefore not available for future appropriation or expenditure. Amounts reserved for debt service, long-term receivables, prepaid expenditures, encumbrances, trusts and employees' pension benefits represent portions of fund balance which are required to be segregated in accordance with State law or generally accepted accounting principles. Designations of unreserved

fund balances in governmental funds indicates the utilization of these resources in the ensuing year's budget or tentative plans for future use.

#### G. Interfund Transactions

Quasi-external transactions are accounted for as revenues or expenditures/expenses. Transactions that constitute reimbursements to a fund for expenditures/expenses initially made from it that are properly applicable to another fund, are recorded as expenditures/expenses in the reimbursing fund and as reductions of expenditures/expenses in the fund that is reimbursed. All other interfund transactions, except quasi-external transactions and reimbursements, are reported as transfers. Non-recurring or non-routine permanent transfers of equity are reported as residual equity transfers. All other interfund transfers are reported as operating transfers.

#### H. Comparative Data

Comparative total data for the prior year have been presented in the accompanying combined financial statements in order to provide an understanding of changes in the Village's financial position and operations. Certain reclassifications of prior year financial data have been made to conform with the current year presentation.

#### I. Total Columns in General Purpose Financial Statements

Total columns in the general purpose financial statements are captioned "Memorandum Only" to indicate that they are presented only to facilitate financial analysis. Data in these columns do not present financial position or results of operations in conformity with generally accepted accounting principles. Neither is such data comparable to a consolidation. Interfund eliminations have not been made in the aggregation of this data.

#### J. Use of Estimates

The preparation of the financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosures of contingent assets and liabilities at the date of the financial statements. Estimates also affect the reported amounts of revenues and expenditures/expenses during the reporting period. Actual results could differ from those estimates.

#### Note 2 - Stewardship, Compliance and Accountability

#### **Property Tax Limitation**

The Village is permitted by the Constitution of the State of New York to levy taxes up to 2% of the five year average full valuation of taxable real estate located within the Village, exclusive of the amount raised for the payment of interest on and redemption of long-term debt. In accordance with this definition, the maximum amount of the levy for 2002-2003 was \$14,101,959 which exceeded the actual levy by \$6,804,018.

#### Note 2 - Stewardship, Compliance and Accountability (Continued)

#### **Capital Projects Fund Deficit**

The undesignated deficit in the Capital Projects Fund of \$5,575,515 arises in part because of the application of generally accepted accounting principles to the financial reporting of such funds. The proceeds of bond anticipation notes issued to finance construction of capital projects are not recognized as an "other financing source". Liabilities for bond anticipation notes payable are accounted for in the Capital Projects Fund. Bond anticipation notes are recognized as revenue only to the extent that they are redeemed. The deficit will be reduced and eliminated as the bond anticipation notes are redeemed from interfund transfers from other governmental funds or converted to permanent financing. Other deficits, where no bond anticipation notes were issued or outstanding to the extent of the project deficit, arise because of expenditures exceeding current financing on the projects. These deficits will be eliminated with the receipt or issuance of subsequent authorized financing.

#### **Expenditures in Excess of Budget**

General Fund

The following functional expenditure categories exceeded their budgetary authorization by the amounts indicated:

Seneral Fund	
General government support:	
Justice	\$ 2,408
Manager	2,413
Treasurer	383
Engineer	3,938
Buildings Central garage	12,229 5,782
Unallocated insurance	54,331
Leased property	2,805
Longevity	16,370
Longonty	10,010
Public safety:	
Police department	34,866
On-street parking	616
Health -	
Narcotics prevention	192
Transportation -	
Street administration	53,962
Succe administration	55,502
Culture and recreation:	
Parks	14,521
Recreation	94,249
Celebrations	21,595
Publicity	5,478
Home and community services -	00.004
Refuse and recycling	22,604

### Note 2 - Stewardship, Compliance and Accountability (Continued)

Employee benefits: Social security Workers' compensation Hospital, dental and medical insurance Life insurance	\$ 12,821 17,980 16,390 1,185
Debt service - Interest - Tax anticipation note Revenue anticipation note	10,900 10,118
Operating transfers out - Capital Projects Fund	10,068
Water Fund - Home and community services	49,878
Sewer District: General government support Employee benefits Operating transfers out	3,267 1,271 6,764

The following capital projects exceeded their authorized budgets by the amount indicated:

Acquisition of 131 Main Street	\$ 44,157
Installation of traffic light	36,463
Fuel tank liner	8,440
Land use study	47,398
Boat launch - parks	3,963
Purchase of fire truck	2,100
Thermal imaging camera	5,632
Sidewalk repairs	4,611

#### Note 3 - Detailed Notes on All Funds and Account Groups

#### A. Assets

#### **Deposits**

The carrying amount of the Village's deposits at year end was \$1,015,029, exclusive of petty cash of \$200 and the bank balance was \$1,356,249. Of the bank balance, \$226,216 was covered by Federal deposit insurance and \$1,130,033 was covered by collateral held by the trust department of the pledging financial institution in the Village's name.

#### **Investments**

The Village participates in a cooperative investment pool established pursuant to General Municipal Law. The sponsoring agency of the pool is another governmental unit, which

acting through the fiscal officer, is primarily responsible for executing the provisions of the cooperative agreement. The pool is authorized to invest in various securities issued by the United States and its agencies. The Village's share of these investments at May 31, 2003 was \$35,735. This amount represents the amortized cost of the cooperative shares and is considered to approximate fair value. These investments are not subject to risk categorization. Additional information concerning the Cooperative is presented in the annual report of the Cooperative Liquid Assets Securities System (CLASS).

The investments of the Pension Trust Funds of \$469,536 are on deposit with an insurance company. The funds are invested along with the Company's other assets in a variety of instruments. The investments are not subject to risk categorization.

#### **Taxes Receivable**

Taxes receivable at May 31, 2003 consisted of the following:

Current Year	\$ 40,413
Prior Years	 26,948
	67,361
Allowance for uncollectible taxes	 (26,948)
	\$ 40,413

#### **Due From/To Other Funds**

The balances reflected as due from/to other funds at May 31, 2003 were as follows:

Fund	 Due From	 Due To
General	\$ 189,870	\$ -
Water	104,703	-
Public Library	60,421	-
Sewer	-	4,099
Debt Service	321,628	-
Capital Projects	-	1,062,715
Expendable Trust	129,843	_
Agency	185,519	-
Fire Service Award Pension Trust	40,830	_
Ambulance Service Award Pension Trust	 34,000	 
	\$ 1,066,814	\$ 1,066,814

#### Loans Receivable

The Village, in 1997-98, sold certain property to a third party. The terms of the sale included a loan provision whereby the third party could draw up to \$237,902 as a loan from the Village. The entire amount was drawn down during the 1997-98 fiscal year. The loan is secured by a mortgage on the property sold. Eighteen months after the drawdown, accrued interest at a rate of 2.5% is

payable to the Village. Beginning October 10, 1999, the third party will pay the Village monthly principal and interest payments on the loan for 462 months. As of May 31, 2003, the balance was \$215,245. Due to the long-term nature of this receivable, the amount is equally offset by a reservation of fund balance which indicates that this amount does not constitute "available spendable resources" even though it is a component of current assets.

#### **General Fixed Assets**

Changes in general fixed assets during 2002-2003 were as follows:

Category		Balance June 1, 2002		additions		Balance May 31, 2003
Land	\$	428,972	\$	-	\$	428,972
Buildings and improvements Machinery and equipment		2,605,777		1,232,118		3,837,895
		7,058,275		27,997		7,086,272
	<u>\$</u>	10,093,024	<u>\$</u>	1,260,115	<u>\$</u>	11,353,139

#### B. Liabilities

#### Indebtedness

#### **Tax Anticipation Note Payable**

The Village, on May 27, 2003, in anticipation of 2003-2004 real property taxes, issued a tax anticipation note for \$1 million. The note is due on September 26, 2003, with interest at the rate of 1.17% per annum.

#### **Bond Anticipation Notes Payable**

The following bond anticipation notes appear as an obligation of the Capital Projects Fund and were outstanding at May 31, 2003:

<u>Purpose</u>	Year of <u>Original Issue</u>	Rate of Interest	<u>_</u>	Amount Outstanding
Open Space Acquisition Various Improvements	2002 2003	1.74% 2.00	\$	2,900,000 1,606,500
			\$	4,506,000

Liabilities for bond anticipation notes are generally accounted for in the Capital Projects Fund. Bond anticipation notes issued for judgments or settled claims are recorded in the fund paying the claim. Principal payments on bond anticipation notes must be made annually. State law requires that bond anticipation notes issued for capital purposes or judgments be converted to long-term obligations generally within five years after the original issue date. However, bond anticipation notes issued for assessable improvement projects may be renewed for periods equivalent to the maximum life of the permanent financing, provided that stipulated annual reductions of principal are made.

#### **Long-Term Indebtedness**

The changes in the Village's long-term indebtedness during the year ended May 31, 2003 are summarized as follows:

	 Balance June 1, 2002		Additions	_	Reductions	_	Balance May 31, 2003
Bonds Payable Due to Retirement	\$ 6,988,000	\$	-	\$	869,800	\$	6,118,200
Systems	-		36,275		-		36,275
Compensated Absences	 12,124				6,619		<u>5,505</u>
	\$ 7,000,124	<u>\$</u>	36,275	<u>\$</u>	876,419	<u>\$</u>	6,159,980

Additions and reductions to compensated absences are shown net since it is impractical to determine these amounts separately.

1079 bands for water improvement purposes, due in

#### **Bonds Payable**

000 0152

Bonds payable at May 31, 2003 are comprised of the following individual issues:

December 2003; interest at 6.0%	\$ 15,000
\$1,239,000 - 1996 bonds for various Village improvements, due in annual installments of \$75,000 through June 2006 and \$5,000 through June 2011, interest at rates ranging from 4.7% to 5.5%, depending on maturity	325,000
\$2,390,000 - 1998 bonds for various Village improvements, due in annual installments of \$225,000 in June 2003, \$220,000 through June 2005, \$215,000 through June 2007, \$210,000 in June 2008 and \$215,000 in June 2009, interest at rates ranging from 4.40% to 4.6%, depending on maturity	1,520,000

\$4,818,000 - 2001 bonds for various Village improvements, due in annual installments of \$497,800 in June 2003, \$460,800 in June 2004,

\$427,800 in June 2005, \$386,800 in June 2006, \$378,800 through June 2008, \$338,800 through June 2010, \$333,300 in June 2011, \$308,100 in June 2012, \$146,700 in June 2013, \$91,400 in June 2014, \$90,300 in June 2015 and \$80,000 in June 2016, interest at rates ranging from 4.25% to 5.0%, depending on maturity

\$ 4,258,200

\$ 6,118,200

The annual requirements to amortize all bonded debt outstanding as of May 31, 2003 including interest payments of \$1,286,200 are as follows:

Fiscal Year Ending May 31,		Principal		Interest		Total
2004	\$	812,800	\$	253,925	\$	1,066,725
2005		755,800		219,340		975,140
2006		722,800		187,123		909,923
2007		676,800		156,406		833,206
2008		598,800		128,498		727,298
2009-2013		2,142,800		305,318		2,448,118
2014-2017		408,400		35,590		443,990
	<u>\$</u>	6,118,200	<u>\$</u>	1,286,200	<u>\$</u>	7,404,400

The above general obligation bonds are direct obligations of the Village for which its full faith and credit are pledged and are payable from taxes levied on all taxable real property within the Village. The "Amount to be Provided for General Long-Term Debt" represents the amount, exclusive of interest, authorized to be collected in future years from taxpayers and others for liquidation of long-term liabilities.

#### **Pension Plans**

The Village of Irvington, New York participates in the New York State and Local Employees' Retirement System (ERS) and the New York State and Local Police and Fire Retirement System (PFRS) (Systems). These Systems are cost-sharing multiple-employer defined benefit pension plans. The Systems provide retirement, disability and death benefits to plan members. Obligations of employers and employees to contribute and benefits to employees are governed by the New York State Retirement and Social Security Law. The Systems issue a publicly available financial report that includes financial statements and required supplementary information for the Systems. That report may be obtained by writing to the New York State and Local Employees' Retirement System, Governor Alfred E. Smith State Office Building, Albany, New York 12224.

Funding Policy - The Systems are non-contributory except for employees who joined ERS after July 27, 1976 and have less than ten years of service, who contribute 3% of their salary. Contributions are certified by the State Comptroller and expressed as a percentage of members' salary. Contribution rates are actuarially determined and based upon membership tier and plan. Contributions consist of a life insurance portion (GTLI) and regular pension contributions. Contribution rates for the plans' year ended March 31, 2003 are as follows:

	Tier/Plan/Option	GTLI	Regular
ERS	1/75I/41J	.3 %	1.1 %
LINO	2/75I/41J	.3	1.1
	3/A14/41J	.3	.9
	4/A15/41J	.3	.9
PFRS	1/384D/3029D	.1	-
	2/384D	.1	-

Contributions made to the Systems for the current and two preceding years were as follows:

	 ERS	PFRS		
2003	\$ 34,508	\$	2,217	
2002	16,701		1,638	
2001	10,424		8,280	

These contributions were equal to 100% of the actuarially required contributions for each respective fiscal year.

The current ERS contribution was charged to the funds indicated below. The current PFRS contribution was charged to the General Fund.

<u>Fund</u>	 <u>Amount</u>
General Water Sewer Public Library	\$ 25,508 6,000 2,000 1,000
	\$ 34,508

Billings by ERS and PFRS are issued annually and cover the period April 1<sup>st</sup> through March 31<sup>st</sup>. The Village has elected to record retirement costs in the year paid. Consequently, retirement costs for the period April 1, 2003 through May 31, 2003 of \$22,646 for ERS and \$13,629 for PFRS have been recorded in the General Long-Term Debt Account Group since they will be redeemed from future resources or budgets.

The Village also provides retirement benefits to those police officers who retired from service prior to the inception of the New York State and Local Police and Fire Retirement System. Contributions from the General Fund are used to provide benefits. Benefits were calculated at one half of the annual salary at the time of retirement. The computation of the supplemental pension benefits is determined by a formula prepared by the New York State and Local Police and Fire

Retirement System in accordance with Section 192 of the Retirement and Social Security Law. Local pension costs for the year ended May 31, 2003 were \$4,200 and are reflected in the Expendable Trust Fund.

#### **Pension Trust - Fire Service Awards Program**

The Village, pursuant to Article 11-A of General Municipal Law and legislative resolution, has established a Service Awards Program (Program) for volunteer firefighters. This Program is a single employer defined benefit plan. Active volunteer firefighters, upon attainment of age 17 and upon earning 50 or more points in a calendar year after 1990 under the provisions of the Program point system, are eligible to become participants in the Program. Participants are fully vested upon attainment of entitlement age, upon death or upon general disablement and after earning five years of service credit. A participant upon attainment of entitlement age (the later of age 65 or the participant's age after earning 50 program points) shall be able to receive their service award, payable in the form of a ten-year monthly payment life annuity. The monthly benefits are \$20 for each year of service credit, up to a maximum of 40 years. The Program also provides disability and death benefits. The trustees of the Program, which are the members of the Village's Board, are authorized to invest the funds in authorized investment vehicles.

Information regarding current membership in the Program by retirees and beneficiaries, currently receiving benefits, terminated members entitled to but not yet receiving benefits, active - non-vested and active - vested is not available.

The Village is required to contribute the amounts necessary to finance the plan as actuarially determined using the unit credit actuarial cost method.

Contributions made to the Program for the current and two preceding program years were as follows:

2003	\$ 40,830
2002	50,000
2001	50,000

The 2003 contribution was equal to 113% of the actuarially required contribution. The two preceding program years were equal to 100% of the actuarially required contributions for each respective fiscal year.

#### **Pension Trust - Ambulance Service Awards Program**

The Village, pursuant to Article 11-A of General Municipal Law and legislative resolution, has established a Service Awards Program (Program) for volunteer members of the Irvington Volunteer Ambulance Corporation. This Program is a single employer defined benefit plan. Participants are fully vested upon attainment of entitlement age, upon death or upon general disablement and after earning five years of service credit. A participant upon attainment of entitlement age (the later of age 65 or the participant's age after earning five years of service credit) shall be able to receive their service award, payable in the form of a ten-year monthly payment life annuity. The monthly benefits are \$20 for each year of service credit, up to a maximum of 40 years. The Program also provides disability and death benefits. The trustees of the Program, which are the members of the Village's Board, are authorized to invest the funds in authorized investment vehicles.

Information regarding current membership in the Program by retirees and beneficiaries, currently receiving benefits, terminated members entitled to but not yet receiving benefits, active - non-vested and active - vested is not available.

The Village is required to contribute the amounts necessary to finance the plan as actuarially determined using the attained age normal frozen initial liability cost method.

Contributions made to the Program for the current year is \$55,962, of which \$21,962 will be contributed by the Irvington Volunteer Ambulance Corporation.

This contribution was equal to 100% of the actuarially required contribution.

#### **Compensated Absences**

Pursuant to collective bargaining agreements, Village and Police employees may accumulate up to 185 days and 165 days of sick time, respectively. Upon retirement, these employees will be compensated for unused sick time at 20% of their daily rate. The Village's liability at May 31, 2003 for sick time has been recorded in the General Long-Term Debt Account Group since it will be redeemed from future resources or budgets. Vacation time is generally taken in the year earned.

#### C. Revenues and Expenditures

#### **Post-Employment Health Care Benefits**

In addition to providing pension benefits, the Village provides certain health care benefits for retired employees. The various collective bargaining agreements stipulate the employees covered and the percentage of the contribution. Contributions by the Village may vary according to length of service. Substantially all of the Village's employees may become eligible for those benefits if they reach normal retirement age while working for the Village. The cost of retiree health care benefits is recognized as an expenditure as claims are paid. During the year, \$262,242 was paid on behalf of 36 retirees. This amount has been recorded as an expenditure in the various funds.

#### D. Fund Balances

#### Reserved

The Reserve for Debt Service represents a segregation of the fund balance for debt service in accordance with the provisions of the Local Finance Law of the State of New York.

The Reserve for Long-Term Receivables represents funds set aside to indicate the long-term nature of loans receivable. These funds are not "available" for appropriation or expenditure even though they are a component of current assets.

The Reserve for Prepaid Expenditures has been provided to account for insurance and other costs paid in advance. This reserve indicates that the funds are not "available" for appropriation or expenditure even though they are a component of current assets.

Encumbrances outstanding have been reserved as it is the Village's intention to honor the contracts in process at year-end. The subsequent year's appropriation will be amended to provide authority to complete the transactions.

The Reserve for Trusts has been established to set aside funds in accordance with the terms of the grants.

The Reserve for Employees' Pension Benefits represents the funds accumulated in the Service Awards Programs. These funds are restricted to use in the Programs.

#### **Unreserved - Designated for Subsequent Year's Expenditures**

Special Revenue Funds - Designations of fund balance are not legally required segregations but represent intended use for a specific purpose. At May 31, 2003, the Village Board has designated that \$10,900 of the fund balance of the Sewer Fund be appropriated for the ensuing year's budget.

#### Note 4 - Summary Disclosure of Significant Contingencies

#### Litigation

The Village, in common with other municipalities, receives numerous notices of claims for money damages arising from false arrest, property damage or personal injury. Of the claims currently pending, none are expected to have a material effect on the financial position of the Village, if adversely settled.

There are currently pending certiorari proceedings, the results of which could require the payment of future tax refunds by the Village, if existing assessment rolls are modified based on the outcome of the litigation proceedings. However, the amount of these possible refunds cannot be determined at the present time. Any payments resulting from adverse decisions will be funded in the year the payment is made.

#### Contingencies

The Village participates in various Federal grant programs. These programs may be subject to program compliance audits pursuant to the Single Audit Act. The Village's compliance with applicable grant requirements will be established at a future date. The amount of expenditures which may be disallowed by the granting agencies cannot be determined at this time, although the Village anticipates such amounts, if any, to be immaterial.

NOTES TO FINANCIAL STATEMENTS (Concluded) MAY 31, 2003

#### Note 4 - Summary Disclosure of Significant Contingencies (Continued)

#### **Risk Management**

The Village purchases various conventional insurance coverages to reduce its exposure to loss. The Village maintains a general liability policy with coverage up to \$1 million per occurrence and \$3 million in the aggregate. The Village also maintains public officials liability insurance with coverage up to \$5 million and law enforcement liability insurance with coverage up to \$1 million. In addition, the Village also maintains an umbrella policy with coverage up to \$10 million. The Village purchases conventional workers' compensation insurance with coverage at statutory limits. The Village also purchases conventional health insurance from various providers. Settled claims resulting from these risks have not exceeded commercial coverage in any of the past three fiscal years.

# SCHEDULE OF FUNDING PROGRESS FIRE SERVICE AWARDS PROGRAM LAST SIX FISCAL YEARS

Actuarial Valuation Date January 1,	 Actuarial Value of Assets		Actuarial Accrued Liability		Unfunded Actuarial Accrued Liability	Funded Ratio	
1998	\$ 287,337	\$	446,487	\$	159,150	64.36 %	
1999	330,680		482,256		151,576	68.57	
2000	374,822		508,249		133,427	73.75	
2001	401,091		521,968		120,877	76.84	
2002	431,032		574,987		143,955	74.96	
2003	471,833		623,149		151,316	75.72	

# SCHEDULE OF CONTRIBUTIONS FIRE SERVICE AWARDS PROGRAM LAST SIX FISCAL YEARS

Year Ended <u>May 31,</u>	<u>-</u>	Ann Requ Contrib	iired	Actual Contributions		Percentage Contributed		
1997		\$	50,000	\$	50,000		100.00	%
1998			50,000		50,000		100.00	
1999			50,000		50,000		100.00	
2001			50,000		50,000		100.00	
2002			50,000		50,000		100.00	
2003			36,230		40,830		113.00	

# SUPPLEMENTARY INFORMATION FIRE SERVICE AWARDS PROGRAM FOR THE YEAR ENDED MAY 31, 2003

Valuation Date January 1, 2003

Actuarial Cost Method Unit Credit Actuarial Cost Method

Asset Valuation Method Fair Value

**Actuarial Assumptions:** 

Investment rate of return 7.50%

Cost-of-living adjustment None

# SCHEDULE OF FUNDING PROGRESS AMBULANCE SERVICE AWARDS PROGRAM LAST SIX FISCAL YEARS

Actuarial Valuation Date December 31,	V	ctuarial 'alue of Assets	 Actuarial Accrued Liability		Unfunded Actuarial Accrued Liability	Funded Ratio	
2002	\$	-	\$ 497,283	\$	497,283	_	%

Note - 2003 is the initial year of this program.

# SCHEDULE OF CONTRIBUTIONS AMBULANCE SERVICE AWARDS PROGRAM LAST SIX FISCAL YEARS

Year Ended <u>May 31,</u>	R	Annual equired ntributions	Percentage Contributed		
2003	\$	55,962	100.00 %		

Note - 2003 is the initial year of this program.

#### SUPPLEMENTARY INFORMATION AMBULANCE SERVICE AWARDS PROGRAM FOR THE YEAR ENDED MAY 31, 2003

Valuation Date December 31, 2002

Actuarial Cost Method Attained Age Normal Frozen Initial Liability

Amortization Method Level Dollar, closed

Remaining Amortization Period 4 years

Asset Valuation Method Fair Value

**Actuarial Assumptions:** 

Investment rate of return 6.50%

Cost-of-living adjustment None

#### GENERAL FUND COMPARATIVE BALANCE SHEET MAY 31, 2003 AND 2002

		2003		2002	
<u>ASSETS</u>					
Cash: Demand deposits Petty cash	\$	1,010,445 100	\$	37,288 100	
		1,010,545		37,388	
Investments		31,585		1,361,949	
Taxes Receivable, net of allowance for uncollectible taxes of \$26,948 in 2003 and \$36,091 in 2002		40,413		45,020	
Other Receivables: Accounts Due from other governments State and Federal aid Due from other funds		63,783 375,000 64,201 189,870		60,181 230,000 - 4,989,095	
	_	692,854	_	5,279,276	
Prepaid Expenditures		74,756		119,172	
Total Assets	\$	1,850,153	\$	6,842,805	
LIABILITIES AND FUND BALANCE					
Liabilities: Accounts payable Due to other funds Due to other governments Deferred revenues Deferred tax revenues Tax anticipation note payable Revenue anticipation note payable Due to retirement systems	\$	234,885 - 507 153,385 37,649 1,000,000 - -	\$	382,021 3,672,639 416 159,117 30,835 1,000,000 550,000 9,919	
Total Liabilities	_	1,426,426	_	5,804,947	
Fund Balance: Reserved for prepaid expenditures Reserved for encumbrances Unreserved: Designated for subsequent year's expenditures Undesignated		74,756 12,101 - 336,870		119,172 15,566 522,000 381,120	
Total Fund Balance		423,727		1,037,858	
Total Liabilities and Fund Balance	\$	1,850,153	\$	6,842,805	

#### GENERAL FUND COMPARATIVE STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL YEARS ENDED MAY 31, 2003 AND 2002

		20	03			
	Original Budget	Revised Budget		Actual	F	/ariance avorable ifavorable)
Revenues:						
Real property taxes	\$ 7,297,941	\$ 7,297,941	\$	7,300,453	\$	2,512
Other tax items	50,000	73,000		73,360		360
Non-property taxes	730,000	760,000		794,392		34,392
Departmental income	666,613	799,913		766,500		(33,413)
Use of money and property	155,000	98,000		103,303		5,303
Licenses and permits	105,300	170,300		167,733		(2,567)
Fines and forfeitures	100,000	100,000		107,403		7,403
Sale of property and						
compensation for loss	15,000	39,000		40,356		1,356
State aid	173,500	323,278		359,174		35,896
Federal aid	-	29,000		40,109		11,109
Miscellaneous	 1,000	 1,000		10,926		9,926
Total Revenues	 9,294,354	9,691,432		9,763,709		72,277
Expenditures: Current:						
General government support	1,722,249	1,812,707		1,637,576		175,131
Public safety	2,354,235	2,421,015		2,425,741		(4,726)
Health	2,500	2,500		2,692		(192)
Transportation	792,500	852,770		896,558		(43,788)
Culture and recreation	1,190,000	1,314,454		1,447,837		(133,383)
Home and community services	733,000	773,682		785,267		(11,585)
Employee benefits	1,371,900	1,491,900		1,505,663		(13,763)
Debt service - Interest	 -	 		21,018		(21,018)
Total Expenditures	 8,166,384	 8,669,028		8,722,352		(53,324)
Excess of Revenues Over Expenditures	1,127,970	1,022,404		1,041,357		18,953
Other Financing Uses - Operating transfers out	(1,649,970)	 (1,649,970)		(1,655,488)		(5,518)
Deficiency of Revenues Over Expenditures and Other Uses	(522,000)	(627,566)		(614,131)		13,435
Fund Balance - Beginning of Year	 522,000	627,566		1,037,858		410,292
Fund Balance - End of Year	\$ _	\$ -	\$	423,727	\$	423,727

	2	002			
0	<b>.</b>				Variance
Original	Revised		A of col		Favorable
Budget	 Budget		Actual	<u>(</u> C	Infavorable)
\$ 6,665,216	\$ 6,665,216	\$	6,657,294	\$	(7,922)
50,000	50,000		48,874		(1,126)
700,000	700,000		773,295		73,295
602,863	602,863		660,020		57,157
150,000	150,000		152,164		2,164
87,300	87,300		133,403		46,103
80,000	80,000		106,495		26,495
15,000	15,000		23,651		8,651
146,000	146,000		233,372		87,372
-	-		3,746		3,746
 1,000	 1,000		8,083		7,083
8,497,379	 8,497,379		8,800,397	_	303,018
1,809,250	1,612,950		1,616,109		(3,159)
2,154,900	2,447,580		2,408,264		39,316
2,500	2,600		2,507		93
848,450	807,282		807,146		136
996,760	1,388,255		1,397,315		(9,060)
755,600	790,882		774,184		16,698
1,220,500 -	1,270,500 -		1,288,598 -		(18,098)
7,787,960	8,320,049		8,294,123		25,926
709,419	177,330		506,274		328,944
 (1,337,434)	 (1,336,434)		(1,336,384)		50
			,		
(628,015)	(1,159,104)		(830,110)		328,994
628,015	1,159,104		1,867,968		708,864
\$ <u>-</u> _	\$ <u>-</u>	\$	1,037,858	\$	1,037,858

GENERAL FUND SCHEDULE OF REVENUES COMPARED TO BUDGET YEAR ENDED MAY 31, 2003 (With Comparative Actuals for 2002)

	Original Budget	Revised Budget	Actual	Variance Favorable (Unfavorable)	2002 Actual
REAL PROPERTY TAXES	\$ 7,297,941	\$ 7,297,941	\$ 7,300,453	\$ 2,512	\$ 6,657,294
OTHER TAX ITEMS					
Payments in lieu of taxes Interest and penalties on real property taxes	26,000 24,000	26,000 47,000	26,000 47,360	360	26,000 22,874
NON-PROPERTY TAXES	50,000	73,000	73,360	360	48,874
Non-property tax distribution from County Utilities gross receipts taxes Franchise fees	600,000 75,000 55,000	620,000 75,000 65,000	640,895 85,213 68,284	20,895 10,213 3,284	626,952 84,176 62,167
DEPARTMENTAL INCOME	730,000	760,000	794,392	34,392	773,295
Clerk fees Police fees Parks and recreation fees Parking JORAM agreement Zoning fees Planning Board fees Snow removal for other governments Fire protection services	2,000 13,000 370,000 123,000 47,000 300 5,000 5,000 101,313	2,000 56,300 435,000 123,000 47,000 300 10,000 25,000 101,313	2,974 57,993 398,624 117,907 47,000 978 8,824 22,200 110,000	974 1,693 (36,376) (5,093) - 678 (1,176) (2,800) 8,687	2,455 26,605 348,739 125,330 47,000 725 8,400
USE OF MONEY AND PROPERTY	666,613	799,913	766,500	(33,413)	660,020
Earnings on investments Rental of real property	80,000 75,000	23,000 75,000	22,289 81,014	(711) 6,014	24,288 127,876
	155,000	98,000	103,303	5,303	152,164

#### LICENSES AND PERMITS

Dog licenses Permit fees	100 105,200	100 170,200	167,733	(100) (2,467)	133,403
	105,300	170,300	167,733	(2,567)	133,403
FINES AND FORFEITURES					
Fines and forfeited bail	100,000	100,000	107,403	7,403	106,495
SALE OF PROPERTY AND COMPENSATION FOR LOSS					
Minor sales Insurance recoveries	5,000 10,000	5,000 34,000	5,452 34,904	452 904	5,836 17,815
		0 1,000	01,001		17,010
	15,000	39,000	40,356	1,356	23,651
STATE AID					
Per capita	29,000	29,000	29,561	561	29,561
Mortgage tax Consolidated highway improvement program	90,000 54,500	210,000 54,500	233,238 55,624	23,238 1,124	152,386 51,425
Emergency management agency	5 <del>4</del> ,500	6,000	6,000	1,127	51,425
Records management	-	4,389	4,389	-	-
STAR program	-	-	362	362	-
Legislative member initiative		19,389	30,000	10,611	
EEDEDAL AID	173,500	323,278	359,174	35,896	233,372
FEDERAL AID					
Emergency management agency		29,000	40,109	11,109	3,746
MISCELLANEOUS					
Refund of prior year's expenditures	<del>-</del>	<del>-</del>	10,752	10,752	7,349
Miscellaneous	1,000	1,000	174	(826)	734
	1,000	1,000	10,926	9,926	8,083
TOTAL REVENUES	\$ 9,294,354	\$ 9,691,432	\$ 9,763,709	\$ 72,277	\$ 8,800,397

#### GENERAL FUND SCHEDULE OF EXPENDITURES AND OTHER FINANCING USES COMPARED TO BUDGET YEAR ENDED MAY 31, 2003 (With Comparative Actuals for 2002)

GENERAL GOVERNMENT SUPPORT	Original Budget	Revised Budget	Actual	Variance Favorable (Unfavorable)	2002 Actual	
Board of Trustees Justice Mayor Manager Treasurer Auditor Assessment Law Engineer Elections Buildings Central garage Unallocated insurance Municipal association dues Miscellaneous Leased property Longevity Contingency account	\$ 9,600 56,400 5,800 248,000 150,750 25,000 4,000 70,500 84,600 6,300 125,500 179,120 450,179 4,000 42,500 36,000 24,000 200,000	\$ 9,600 60,400 5,800 249,300 151,235 25,000 5,400 108,500 84,600 6,300 128,995 179,120 450,179 4,000 51,278 36,000 24,000 233,000	\$ 9,600 62,808 4,900 251,713 151,618 23,500 5,350 77,330 88,538 5,065 141,224 184,902 504,510 2,029 45,314 38,805 40,370	\$ (2,408) 900 (2,413) (383) 1,500 50 31,170 (3,938) 1,235 (12,229) (5,782) (54,331) 1,971 5,964 (2,805) (16,370) 233,000	\$ 9,400 56,968 5,594 222,025 152,808 22,500 4,000 139,816 91,678 6,608 132,057 138,669 496,222 4,702 54,598 40,195 38,269	
PUBLIC SAFETY  Police Department On-street parking Fire Department	1,722,249 1,956,250 23,900 226,085	2,012,310 27,500 232,805	1,637,576 2,047,176 28,116 221,709	(34,866) (616) 11,096	2,030,157 19,633 236,635	
Safety inspection	2,354,235	2,421,015	2,425,741	19,660	2,408,264	

	-		ГІ	ı
Н	EΑ	L I	ΓH	1

Narcotics prevention	2,500	2,500	2,692	(192)	2,507
TRANSPORTATION					
Street administration	636,750	637,020	690,982	(53,962)	690,808
Snow removal	70,000	130,000	128,052	1,948	35,762
Street lighting	85,750	85,750	77,524	8,226	80,576
	792,500	852,770	896,558	(43,788)	807,146
CULTURE AND RECREATION					
Parks	260,900	287,700	302,221	(14,521)	341,503
Recreation	825,500	914,204	1,008,453	(94,249)	907,116
Historian	7,200	7,200	7,200	-	7,210
Celebrations	30,000	36,000	57,595	(21,595)	72,125
Publicity	9,000	9,323	14,801	(5,478)	21,876
Town Hall theater	57,400	60,027	57,567	2,460	47,485
	1,190,000	1,314,454	1,447,837	(133,383)	1,397,315
HOME AND COMMUNITY SERVICES			_		_
Zoning	1,500	1,500	416	1,084	600
Planning	29,900	69,900	67,192	2,708	56,736
Refuse and recycling	666,600	667,282	689,886	(22,604)	675,745
Shade trees	35,000	35,000	27,773	7,227	41,103
	733,000	773,682	785,267	(11,585)	774,184
EMPLOYEE BENEFITS					
State retirement	40,000	40,000	25,508	14,492	14,365
State retirement - Police	10,000	10,000	2,217	7,783	1,638
Social security	331,500	331,500	344,321	(12,821)	325,738
Workers' compensation	153,900	183,900	201,880	(17,980)	129,429
Hospital, dental and medical insurance	733,000	823,000	839,390	(16,390)	751,177
Life insurance	14,500	14,500	15,685	(1,185)	14,628
Unemployment benefits	5,000	5,000	1,832	3,168	1,623
Fire service awards program	50,000	50,000	40,830	9,170	50,000
Ambulance service awards program	34,000	34,000	34,000		
	1,371,900	1,491,900	1,505,663	(13,763)	1,288,598
					(Continued)

(Continued)

GENERAL FUND
SCHEDULE OF EXPENDITURES AND OTHER FINANCING USES COMPARED TO BUDGET (Continued)
YEAR ENDED MAY 31, 2003
(With Comparative Actuals for 2002)

	Original Budget	Revised Budget	Actual	Variance Favorable Actual (Unfavorable)	
DEBT SERVICE					
Interest: Tax anticipation note Revenue anticipation note	\$ -	\$ - -	\$ 10,900 10,118	\$ (10,900) (10,118)	\$ - -
			21,018	(21,018)	
TOTAL EXPENDITURES	8,166,384	8,669,028	8,722,352	(53,324)	8,294,123
OTHER FINANCING USES					
Operating transfers out: Water Fund Public Library Fund Debt Service Fund Capital Projects Fund Expendable Trust Fund	175,000 585,350 881,220 - 8,400	175,000 585,350 881,220 - 8,400	175,000 585,350 881,220 10,068 3,850	- - - (10,068) 4,550	175,000 459,543 694,491 - 7,350
TOTAL OTHER FINANCING USES	1,649,970	1,649,970	1,655,488	(5,518)	1,336,384
TOTAL EXPENDITURES AND OTHER FINANCING USES	\$ 9,816,354	\$ 10,318,998	\$ 10,377,840	\$ (58,842)	\$ 9,630,507

#### WATER FUND COMPARATIVE BALANCE SHEET MAY 31, 2003 AND 2002

100570	 2003	2002
<u>ASSETS</u>		
Cash - Petty cash	\$ 50	\$ 50
Receivables: Water rents Due from other funds	 124,027 104,703	105,045 204,679
	 228,730	 309,724
Prepaid Expenditures	 1,862	 
Total Assets	\$ 230,642	\$ 309,774
LIABILITIES AND FUND BALANCE		
Liabilities: Accounts payable Due to other governments	\$ 141,680 107	\$ 31,108 76
Total Liabilities	 141,787	 31,184
Fund Balance: Reserved for prepaid expenditures Reserved for encumbrances Unreserved and undesignated	1,862 - 86,993	1,843 276,747
Total Fund Balance	88,855	278,590
Total Liabilities and Fund Balance	\$ 230,642	\$ 309,774

#### WATER FUND COMPARATIVE STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL YEARS ENDED MAY 31, 2003 AND 2002

		2003						
	_	Original Budget		Revised Budget		Actual	F	Variance avorable nfavorable)
Revenues:			_		_		_	
Departmental income	\$	959,886	\$	959,886	\$	819,584	\$	(140,302)
Use of money and property		4,859		4,859		-		(4,859)
Miscellaneous		9,000		9,000		7,604		(1,396)
Total Revenues		973,745		973,745		827,188		(146,557)
Expenditures: Current:								
General government support		22,000		12,000		11,200		800
Home and community services		673,600		685,443		735,321		(49,878)
Employee benefits		65,600		65,600		57,857		7,743
Total Expenditures		761,200		763,043		804,378		(41,335)
Excess of Revenues Over								
Expenditures		212,545		210,702		22,810		(187,892)
Other Financing Sources (Uses):								
Operating transfers in		175,000		175,000		175,000		-
Operating transfers out		(387,545)		(387,545)		(387,545)		
Total Other Financing Uses		(212,545)		(212,545)		(212,545)		
Deficiency of Revenues Over Expenditures and Other Uses		-		(1,843)		(189,735)		(187,892)
Fund Balance - Beginning of Year				1,843		278,590		276,747
Fund Balance - End of Year	\$		\$		\$	88,855	\$	88,855

	2002										
	Original Revised Budget Budget				Actual	Variance Favorable (Unfavorable)					
\$	711,000 15,000 9,000	\$	711,000 15,000 9,000	\$	793,525 4,000 9,276	\$	82,525 (11,000) 276				
	735,000		735,000		806,801		71,801				
	17,500 539,100		17,500 545,600		5,500 551,038		12,000 (5,438)				
_	66,600		66,600		57,653 614,191		8,947 15,509				
	111,800		105,300		192,610		87,310				
	175,000 (386,168)		175,000 (386,168)		175,000 (403,868)		- (17,700)				
	(211,168)		(211,168)		(228,868)		(17,700)				
	(99,368)		(105,868)		(36,258)		69,610				
	99,368		105,868		314,848		208,980				
\$		\$	-	\$	278,590	\$	278,590				

#### PUBLIC LIBRARY FUND COMPARATIVE BALANCE SHEET MAY 31, 2003 AND 2002

ASSETS	 2003	 2002
Cash - Petty cash	\$ 50	\$ 50
Due from Other Funds	60,421	29,206
Prepaid Expenditures	 1,862	 
Total Assets	\$ 62,333	\$ 29,256
LIABILITIES AND FUND BALANCE		
Liabilities - Accounts payable	\$ 14,992	\$ 18,800
Fund Balance: Reserved for prepaid expenditures Unreserved and undesignated	1,862 45,479	- 10,456
Total Fund Balance	 47,341	 10,456
Total Liabilities and Fund Balance	\$ 62,333	\$ 29,256

#### PUBLIC LIBRARY FUND COMPARATIVE STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL YEARS ENDED MAY 31, 2003 AND 2002

	2003											
		iginal udget		Revised Budget		Actual	Fa	ariance vorable avorable)				
Revenues: Departmental income Use of money and property Miscellaneous	\$	3,500 900 100	\$	3,500 900 100	\$	6,396 - 910	\$	2,896 (900) 810				
Total Revenues		4,500		4,500		7,306		2,806				
Expenditures: Current: Culture and recreation		524,000		524,000		498,852		25,148				
Employee benefits		65,850		65,850		56,919		8,931				
Total Expenditures		589,850		589,850		555,771		34,079				
Deficiency of Revenues Over Expenditures	(	585,350)		(585,350)		(548,465)		36,885				
Other Financing Sources - Operating transfers in		585,350		585,350		585,350		<u>-</u>				
Excess (Deficiency) of Revenues and Other Sources Over Expenditures	<b>;</b>	-		-		36,885		36,885				
Fund Balance - Beginning of Year						10,456		10,456				
Fund Balance - End of Year	\$	_	\$	-	\$	47,341	\$	47,341				

	20	02					
Original Budget	 Revised Budget		Actual	Variance Favorable (Unfavorable			
\$ 3,500 900 100	\$ 3,500 900 100	\$	6,894 200 1,427	\$	3,394 (700) 1,327		
 4,500	 4,500		8,521		4,021		
 408,193 55,850	473,093 60,650		483,636 60,087		(10,543) 563		
464,043	 533,743		543,723		(9,980)		
(459,543)	(529,243)		(535,202)		(5,959)		
459,543	459,543		459,543				
-	(69,700)		(75,659)		(5,959)		
 	 69,700		86,115		16,415		
\$ _	\$ _	\$	10,456	\$	10,456		

#### SEWER FUND COMPARATIVE BALANCE SHEET MAY 31, 2003 AND 2002

	2003	2002
<u>ASSETS</u>		
Receivables: Sewer rents Due from other governments Due from other funds	\$ 8,607 11,675 - 20,282	\$ 7,422 11,855 11,447 30,724
	20,202	30,7 Z <del>4</del>
Prepaid Expenditures	 1,241	 
Total Assets	\$ 21,523	\$ 30,724
LIABILITIES AND FUND BALANCE		
Liabilities: Accounts payable Due to other funds	\$ 2,047 4,099	\$ 100
Total Liabilities	 6,146	 100
Fund Balance: Reserved for prepaid expenditures Unreserved:	1,241	-
Designated for subsequent year's expenditures Undesignated	 10,900 3,236	 8,000 22,624
Total Fund Balance	 15,377	 30,624
Total Liabilities and Fund Balance	\$ 21,523	\$ 30,724

#### SEWER FUND COMPARATIVE STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL YEARS ENDED MAY 31, 2003 AND 2002

	2003										
	Original Budget			Revised Budget		Actual	Fa	ariance avorable favorable)			
Revenues:											
Departmental income	\$	68,700	\$	68,700	\$	70,905	\$	2,205			
Use of money and property Miscellaneous		1,500 -		1,500 -		<u>-</u>		(1,500) <u>-</u>			
Total Revenues		70,200		70,200		70,905		705			
Expenditures:											
Current:		16 000		16 000		10.067		(2.267)			
General government support  Home and community services		16,000 50,100		16,000 50,100		19,267 46,750		(3,267) 3,350			
Employee benefits		12,100		12,100		13,371		(1,271)			
Employee beliefits	-	12,100		12,100		13,371		(1,211)			
Total Expenditures		78,200		78,200		79,388		(1,188)			
Excess (Deficiency) of Revenues Over Expenditures		(8,000)		(8,000)		(8,483)		(483)			
Other Financing Uses - Operating transfers out		-		-		(6,764)		(6,764)			
Excess (Deficiency) of Revenues											
Over Expenditures and Other Uses		(8,000)		(8,000)		(15,247)		(7,247)			
Fund Balance - Beginning of Year		8,000		8,000		30,624		22,624			
Fund Balance - End of Year	\$		\$	_	\$	15,377	\$	15,377			

	,	2002		
Original Budget	Revised Budget		Actual	Variance Favorable (Unfavorable)
\$ 64,200 1,500 -	\$ 64,200 1,500	\$	70,600 1,000 5,992	\$ 6,400 (500) 5,992
65,700	65,700		77,592	11,892
14,000	15,900		15,851	49
45,600	63,100		46,330	16,770
 12,100	11,300		11,152	148
71,700	90,300	_	73,333	16,967
(6,000)	(24,600)	)	4,259	28,859
(6,000)	(24,600)	)	4,259	28,859
6,000	24,600		26,365	1,765
\$ _	\$ -	\$	30,624	\$ 30,624

SPECIAL REVENUE FUNDS COMBINING BALANCE SHEET MAY 31, 2003 (With Comparative Totals for 2002)

		Public				0	Totals					
		Water Fund		Library Fund		Sewer Fund		2003		2002		
ASSETS		1 unu	-	i uiiu		1 unu		2003		2002		
Cash - Petty cash	\$	50	\$	50	\$		\$	100	\$	100		
Receivables: Water and sewer rents Due from other governments		124,027		-		8,607 11,675		132,634 11,675		112,467 11,855		
Due from other funds		104,703		60,421				165,124		245,332		
		228,730		60,421		20,282		309,433		369,654		
Prepaid Expenditures		1,862		1,862		1,241		4,965				
Total Assets	\$	230,642	\$	62,333	\$	21,523	\$	314,498	\$	369,754		
LIABILITIES AND FUND BALANC	<u>CES</u>											
Liabilities:												
Accounts payable Due to other funds	\$	141,680	\$	14,992	\$	2,047	\$	158,719	\$	50,008		
Due to other governments		- 107		-		4,099 -		4,099 107		- 76		
Due to care. governmente												
Total Liabilities		141,787		14,992		6,146		162,925		50,084		
Fund Balances:												
Reserved for prepaid expenditur Reserved for encumbrances Unreserved:	es	1,862 -		1,862 -		1,241 -		4,965 -		1,843		
Designated for subsequent year's expenditures				_		10,900		10,900		8,000		
Undesignated		86,993		45,479		3,236		135,708		309,827		
-		,					-	· · · · · · · · · · · · · · · · · · ·				
Total Fund Balances		88,855		47,341		15,377		151,573		319,670		
Total Liabilities and	•	000 040	Φ	00.000	•	04 500	Φ	044 400	Φ	200 754		
Fund Balances	\$	230,642	<u> </u>	62,333	\$	21,523	\$	314,498	\$	369,754		

SPECIAL REVENUE FUNDS
COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES
IN FUND BALANCES
YEAR ENDED MAY 31, 2003
(With Comparative Totals for 2002)

				Public				Tot	als	
		Water		Library		Sewer				
_		Fund		Fund	Fund		2003			2002
Revenues:	Φ.	040 504	Φ.	0.000	Φ.	70.005	Φ	000 005	Φ	074 040
Departmental income Use of money and property	\$	819,584	\$	6,396	\$	70,905	\$	896,885	\$	871,019 5,200
Miscellaneous		7,604		910		_		- 8,514		16,695
Miscellaricous		7,004		310				0,014		10,000
Total Revenues		827,188		7,306		70,905		905,399		892,914
Expenditures:										
Current:		44.000				40.007		20.407		04.054
General government support Culture and recreation		11,200		- 498,852		19,267		30,467 498,852		21,351 483,636
Home and community services		735,321		490,002		46,750		782,071		597,368
Employee benefits		57,857		56,919		13,371		128,147		128,892
_mproyee serionic		01,001		00,010		10,011		120,111		120,002
Total Expenditures		804,378		555,771		79,388		1,439,537		1,231,247
Excess (Deficiency) of Revenues										
Over Expenditures		22,810		(548,465)		(8,483)		(534,138)		(338,333)
Other Financing Sources (Uses):										
Operating transfers in		175,000		585,350		-		760,350		634,543
Operating transfers out		(387,545)				(6,764)		(394,309)		(403,868)
Total Other Financing Sources (Uses)		(212,545)		585,350		(6,764)		366,041		230,675
Excess (Deficiency) of Revenues										
and Other Sources Over Expenditures and Other Uses		(189,735)		36,885		(15,247)		(168,097)		(107,658)
Experioralies and Other Oses		(108,133)		30,003		(13,247)		(100,037)		(107,000)
Fund Balances - Beginning of Year		278,590		10,456		30,624		319,670		427,328
Fund Balances - End of Year	\$	88,855	\$	47,341	\$	15,377	\$	151,573	\$	319,670

### SPECIAL REVENUE FUNDS COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES - BUDGET AND ACTUAL YEAR ENDED MAY 31, 2003

	Water Fund						Public Library Fund						
Davis		Revised Budget		Actual	F	Variance Favorable nfavorable)		Revised Budget		Actual	Fa	ariance avorable favorable)	
Revenues: Departmental income Use of money and property Miscellaneous	\$	959,886 4,859 9,000	\$	819,584 - 7,604	\$	(140,302) (4,859) (1,396)	\$	3,500 900 100	\$	6,396 - 910	\$	2,896 (900) 810	
Total Revenues		973,745		827,188		(146,557)		4,500		7,306		2,806	
Expenditures: Current:													
General government support Culture and recreation		12,000		11,200		800		524,000		498,852		25,148	
Home and community services Employee benefits		685,443 65,600		735,321 57,857		(49,878) 7,743		65,850		56,919		8,931 8,931	
Total Expenditures		763,043		804,378		(41,335)	_	589,850		555,771		34,079	
Excess (Deficiency) of Revenues Over Expenditures		210,702		22,810		(187,892)		(585,350)		(548,465)		36,885	
Other Financing Sources (Uses): Operating transfers in Operating transfers out		175,000 (387,545)		175,000 (387,545)		- -		585,350 -		585,350 -		- -	
Total Other Financing Sources (Uses)		(212,545)		(212,545)				585,350		585,350			
Excess (Deficiency) of Revenues and Other Sources Over Expenditures and Other Uses		(1,843)		(189,735)		(187,892)		-		36,885		36,885	
Fund Balances - Beginning of Year		1,843		278,590		276,747				10,456		10,456	
Fund Balances - End of Year	\$		\$	88,855	\$	88,855	\$		\$	47,341	\$	47,341	

	Se	ewer Fund						Totals		
Revised Budget		Actual	F	rariance avorable favorable)	Revised Budget Actual				Variance -avorable nfavorable)	
\$ 68,700 1,500 -	\$	70,905 - -	\$ 2,205 (1,500)		\$	1,032,086 7,259 9,100	\$	896,885 - 8,514	\$	(135,201) (7,259) (586)
 70,200		70,905	_	705		1,048,445		905,399		(143,046)
16,000 - 50,100 12,100		19,267 - 46,750 13,371		(3,267) - 3,350 (1,271)		28,000 524,000 735,543 143,550		30,467 498,852 782,071 128,147		(2,467) 25,148 (46,528) 15,403
 78,200		79,388		(1,188)		1,431,093		1,439,537		(8,444)
 (8,000)		(8,483)		(483)		(382,648)		(534,138)		(151,490)
-		(6,764)		(6,764)		760,350 (387,545)		760,350 (394,309)		(6,764)
 		(6,764)		(6,764)		372,805		366,041		(6,764)
(8,000)		(15,247)		(7,247)		(9,843)		(168,097)		(158,254)
 8,000		30,624	22,624			9,843	319,670			309,827
\$ _	\$	15,377	\$	15,377	\$		\$	151,573	\$	151,573

#### DEBT SERVICE FUND COMPARATIVE BALANCE SHEET MAY 31, 2003 AND 2002

<u>ASSETS</u>	 2003	2002
Cash with Fiscal Agent Due from Other Funds	\$ - 321,628	\$ 592 91,318
Total Assets	\$ 321,628	\$ 91,910
LIABILITIES AND FUND BALANCE		
Liabilities: Accounts payable Accrued liabilities Due to other funds Bond interest and matured bonds payable	\$ 38,180 6,264 - -	\$ 38,180 7,011 10,000 592
Total Liabilities	44,444	55,783
Fund Balance - Reserved for debt service	 277,184	36,127
Total Liabilities and Fund Balance	\$ 321,628	\$ 91,910

#### DEBT SERVICE FUND COMPARATIVE STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL YEARS ENDED MAY 31, 2003 AND 2002

	2003										
	Original Budget	Revised Budget	Actual	Variance Favorable (Unfavorable)							
Revenues - Use of money and property	\$ 25,000	\$ 25,000	\$ 1,210	\$ (23,790)							
Expenditures - Debt Service: Principal - Serial bonds	869,800	869,800	869,800								
Interest: Serial bonds Bond anticipation notes	299,965 24,000	299,965 24,000	283,603 22,927	16,362 1,073							
	323,965	323,965	306,530	17,435							
Total Expenditures	1,193,765	1,193,765	1,176,330	17,435							
Deficiency of Revenues Over Expenditures	(1,168,765)	(1,168,765)	(1,175,120)	(6,355)							
Other Financing Sources (Uses): Operating transfers in Operating transfers out	1,268,765 (100,000)	1,268,765 (100,000)	1,516,177 (100,000)	247,412							
Total Other Financing Sources	1,168,765	1,168,765	1,416,177	247,412							
Excess (Deficiency) of Revenues and Other Sources Over Expenditures	-	-	241,057	241,057							
Fund Balance - Beginning of Year			36,127	36,127							
Fund Balance - End of Year	\$ -	\$ -	\$ 277,184	\$ 277,184							

 2002									
Original Budget		levised Budget		Actual	Variance Favorable (Unfavorable)				
\$ 50,000	\$	50,000	\$	6,058	\$	(43,942)			
 370,000		370,000		365,000		5,000			
 108,259 194,500		108,259 194,500		107,417 142,059		842 52,441			
 302,759		302,759		249,476	53,283				
 672,759		672,759		614,476	58,283				
 (622,759)		(622,759)		(608,418)		14,341			
 1,080,659 (457,900)	1	,080,659 (457,900)		1,098,359 (513,000)		17,700 (55,100)			
 622,759		622,759		585,359		(37,400)			
-		-		(23,059)		(23,059)			
\$ <u> </u>	\$	<del>-</del> _	\$	59,186 36,127	\$	59,186 36,127			

#### CAPITAL PROJECTS FUND COMPARATIVE BALANCE SHEET MAY 31, 2003 AND 2002

<u>ASSETS</u>	 2003	2002		
Investments	\$ 4,150	\$	102,941	
Receivables: Due from other governments Loans	 535,932 215,245		354,907 221,424	
	 751,177		576,331	
Total Assets	\$ 755,327	\$	679,272	
LIABILITIES AND FUND DEFICIT				
Liabilities: Accounts payable Retainages payable Due to other funds Bond anticipation notes payable  Total Liabilities	\$ 508,252 38,130 1,062,715 4,506,500 6,115,597	\$	25,223 39,498 1,929,185 3,000,000 4,993,906	
Fund Balance (Deficit): Reserved for long-term receivables Unreserved and undesignated	 215,245 (5,575,515)		221,424 (4,536,058)	
Total Fund Deficit	 (5,360,270)		(4,314,634)	
Total Liabilities and Fund Deficit	\$ 755,327	\$	679,272	

## CAPITAL PROJECTS FUND COMPARATIVE STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE YEARS ENDED MAY 31, 2003 AND 2002

	2003			2002		
Revenues: State aid Federal aid Miscellaneous	\$	181,025 124,000 12,032	\$	35,036 - -		
Total Revenues		317,057		35,036		
Expenditures - Capital outlay		1,232,113		5,133,380		
Deficiency of Revenues Over Expenditures		(915,056)		(5,098,344)		
Other Financing Sources (Uses): Proceeds from serial bonds Operating transfers in Operating transfers out		116,832 (247,412)		4,818,000 513,000 -		
Total Other Financing Sources (Uses)		(130,580)		5,331,000		
Excess (Deficiency) of Revenues and Other Sources Over Expenditures and Other Uses		(1,045,636)		232,656		
Fund Deficit - Beginning of Year		(4,314,634)		(4,547,290)		
Fund Deficit - End of Year	\$	(5,360,270)	\$	(4,314,634)		

Project	Authorization	Expenditures and Transfers	Unexpended Balance
Catskill Connection	\$ 4,600,000	\$ 2,643,808	\$ 1,956,192
Library Expansion	2,671,329	2,659,772	11,557
Recreation Center Construction	30,000	29,757	243
Waterfront Park	9,556,200	8,951,335	604,865
Repairs to Park Electrical System	20,000	-	20,000
Repairs to Matthiessen Park Pathways	20,000	16,801	3,199
Water Improvement Project	400,000	296,281	103,719
Construction of Salt Storage Building	264,617	89,617	175,000
Replacement of Theatre Seating	75,000	-	75,000
Acquisition of 131 Main Street	25,000	69,157	(44,157)
Inland Water Bodies Review	25,000	12,787	12,213
Installation of Traffic Light	35,000	71,463	(36,463)
Senior Center Renovation	960,000	630,000	330,000
Open Space Acquisition	6,875,500	3,060,819	3,814,681
Senior Center Addition	540,020	450,847	89,173
Fuel Tank Liner	14,700	23,140	(8,440)
Land Use Study	20,000	67,398	(47,398)
Recycling Truck	176,470	176,470	-
Fire Boat	51,000	40,000	11,000
Village Hall Renovation	300,000	300,000	-
Boat Launch - Parks	4,000	7,963	(3,963)
Stage Lighting	6,000	-	6,000
Computerized Lighting	7,000	6,903	97
Purchase of Truck	26,000	26,000	-
Department of Public Works Trucks	68,000	68,000	-
Purchase of Truck - Parks	32,500	32,500	-
Sidewalk Plow	18,000	18,000	-
Police Vehicles	56,000	56,000	-
Computer Project Upgrade	20,000	20,000	-
Purchase of Fire Truck	27,400	29,500	(2,100)
Thermal Imaging Camera	10,000	15,632	(5,632)
Basketball Court	25,000	20,465	4,535
Firehouse - Mezzanine	25,000	16,603	8,397
Sidewalk Repairs	37,000	41,611	(4,611)
Leaf Vacuum	22,000	22,000	-
Washington Irving Monument	20,000	20,000	
	\$ 27,063,736	\$ 19,990,629	\$ 7,073,107

Proceeds	Methods of Financing Proceeds State and					Fund	Bond Anticipation	
of Obligations	Operating Transfers	Federal Aid	Miscellaneous		Total	Balance (Deficit) at May 31, 2003	Notes Outstanding at May 31, 2003	
\$ 2,000,000	\$ -	\$ -	\$ -	\$	2,000,000	\$ (643,808)	\$ 600,000	
756,000	1,432,670	100,000	167,092		2,455,762	(204,010)	-	
26,000	-	-	-		26,000	(3,757)	-	
2,770,000	1,136,000	4,368,693	337,561		8,612,254	(339,081)	-	
12,000	8,000	-	-		20,000	20,000	-	
12,000	8,000	-	-		20,000	3,199	-	
320,000	80,000	-	-		400,000	103,719	-	
-	-	-	-		-	(89,617)	-	
60,000	15,000	-	-		75,000	75,000	-	
25,000	-	-	-		25,000	(44,157)	-	
25,000	-	-	-		25,000	12,213	-	
35,000	-	-	-		35,000	(36,463)	-	
330,000	757	299,243	-		630,000	-	-	
-	100,000	-	-		100,000	(2,960,819)	2,900,000	
-	-	124,000	-		124,000	(326,847)	336,000	
10,000	4,700	-	-		14,700	(8,440)	-	
20,000	-	-	-		20,000	(47,398)	-	
-	-	-	-		-	(176,470)	-	
31,000	-	-	-		31,000	(9,000)	-	
-	-	-	-		-	(300,000)	300,000	
-	-	-	4,000		4,000	(3,963)	-	
-	-	-	-		-	-	6,000	
-	-	-	-		-	(6,903)	-	
-	-	-	-		-	(26,000)	26,000	
-	-	-	-		-	(68,000)	68,000	
-	-	-	-		-	(32,500)	32,500	
-	-	-	-		-	(18,000)	18,000	
-	-	-	-		-	(56,000)	56,000	
-	-	-	-		-	(20,000)	20,000	
-	-	-	2,400		2,400	(27,100)	25,000	
-	-	-	5,632		5,632	(10,000)	10,000	
-	-	-	-		-	(20,465)	25,000	
-	-	-	-		-	(16,603)	25,000	
-	4,611	-	-		4,611	(37,000)	37,000	
-	-	-	-		-	(22,000)	22,000	
				_		(20,000)	- <del></del>	
\$ 6,432,000	\$ 2,789,738	\$ 4,891,936	\$ 516,685	\$	14,630,359	\$ (5,360,270)	\$ 4,506,500	

### FIDUCIARY FUNDS - TRUST AND AGENCY FUNDS COMBINING BALANCE SHEET MAY 31, 2003

(With Comparative Totals for 2002)

<u>ASSETS</u>	Expendable Trust Fund			Agency Fund	Awa	re Service ard Pension rust Fund	Awa	nbulance Service rd Pension ust Fund
Cash - Demand deposits	\$		\$	4,584	\$	<u>-</u>	\$	<u>-</u>
Investments						469,536		<u>-</u>
Receivables: Accounts Due from other funds		- 129,843		- 185,519		- 40,830		21,962 34,000
		129,843		185,519		40,830		55,962
Total Assets	\$	129,843	\$	190,103	\$	510,366	\$	55,962
LIABILITIES AND FUND BALANCES								
Liabilities: Accounts payable Employee payroll deductions Deposits payable	\$	- - -	\$	25,456 40,008 124,639	\$	- - -	\$	- - -
Total Liabilities				190,103		<u>-</u>		<u>-</u>
Fund Balances: Reserved for trusts Reserved for employees' pension benefits	_	129,843 	_	<u>-</u>		- 510,366		- 55,962
Total Fund Balances		129,843				510,366	-	55,962
Total Liabilities and Fund Balances	\$	129,843	\$	190,103	\$	510,366	\$	55,962

To	tals	
2003		2002
\$ 4,584	\$	-
469,536		475,478
21,962		_
 390,192		286,079
440.454		000 070
 412,154		286,079
\$ 886,274	\$	761,557
\$ 25,456	\$	100,262
40,008		32,067
 124,639		26,303
190,103		158,632
129,843		127,447
 566,328		475,478
 696,171		602,925
\$ 886,274	\$	761,557

## FIDUCIARY FUNDS - EXPENDABLE TRUST FUND COMPARATIVE STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE

YEARS ENDED MAY 31, 2003 AND 2002

	2003	2002
Revenues: Use of money and property Miscellaneous - Contributions	\$ - 38,740	\$ 1,831 34,333
Total Revenues	38,740	36,164
Expenditures: Current:		
Culture and recreation Employee benefits	35,994 4,200	25,914 8,400
Total Expenditures	 40,194	 34,314
Excess (Deficiency) of Revenues Over Expenditures	(1,454)	1,850
Other Financing Sources - Operating transfers in	 3,850	 7,350
Excess of Revenues and Other Sources Over Expenditures	2,396	9,200
Fund Balance - Beginning of Year	 127,447	 118,247
Fund Balance - End of Year	\$ 129,843	\$ 127,447

# FIDUCIARY FUNDS - PENSION TRUST FUNDS COMBINING STATEMENT OF CHANGES IN PLAN NET ASSETS YEAR ENDED MAY 31, 2003 (With Comparative Totals for 2002)

	Fire Service		Ar	nbulance	 To	tals		
		Awards	Serv	ice Awards	2003		2002	
Additions:	•							
Investment income	\$	27,893	\$	-	\$ 27,893	\$	28,433	
Pension contributions		40,830		55,962	 96,792		50,000	
Total Additions		68,723		55,962	 124,685		78,433	
Deductions:								
Pension benefits		23,447		-	23,447		20,631	
Administrative costs		10,388			 10,388		14,236	
Total Deductions		33,835		<u>-</u>	 33,835		34,867	
Net Increase in Plan Assets		34,888		55,962	90,850		43,566	
Net Assets Held in Trust for Pension								
Benefits - Beginning of Year		475,478			 475,478		431,912	
Net Assets Held in Trust for								
Pension Benefits - End of Year	\$	510,366	\$	55,962	\$ 566,328	\$	475,478	